



Reopening McPherson County Guidance Documents

Phase 2

McPherson County Health Department
&
McPherson County Local Health Officer

Effective May 22nd, 2020

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**RELIGIOUS GATHERINGS/CHURCH SERVICES
GUIDANCE FOR MCPHERSON COUNTY**

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Make services virtually available when possible
 - Vulnerable and high-risk populations can still participate safely from home
- Offer various service times so the number of people in the facility is reduced at each in-person service
- Only allow the amount of people that can fit in your facility when spaced 6 feet apart
 - Pews could be roped off to support social distancing
 - Seating and tables should be spread out at least 6 feet with no more than 15 people that reside in the same household to a table or in an enclosed area at a time (like waiting areas, entrances, restrooms, offices, etc.)
- Sign-in log for who is present during specific dates and times
 - Name and phone number is helpful in case a positive COVID-19 case attended service during their infectious period and we need to contact anyone exposed to that person
 - This information does not need to be shared with McPherson County Health Department prior to any identification of exposure. This is personal information that should remain safe with trusted individuals unless a health concern arises.
- Child programs/nursery not encouraged but could begin if children in the location are numbered, strongly encourage less than 15 children to an area. Assess shared toys, books, etc. and what cleaning and disinfecting procedures need to take place to keep everyone safe.
- Ask attendees and staff to wear face coverings or homemade masks when in the facility to reduce potential exposure by asymptomatic people
- Ask attendees and staff to stay home and seek medical care, if needed, if they have **any** symptoms of illness
- Consider suspending Communion services or modifying the service by ensuring religious leaders wash hands with soap and water and place the Communion elements in the recipient's hand, not their mouth.
 - Avoid using a common cup
 - Seek out individually packaged elements that are already sealed and in separate wrapping
- Use a stationary collection box, mail or electronic method to receive regular financial contributions instead of passing a collection tray
- Avoid visiting ill members in person in hospitals or members in long-term care facilities (facilities may continue to issue visitor bans throughout the pandemic, virtual visits may be available)

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Please submit questions or concerns to McPherson County Health Department via phone or email, machd@mcphersoncountyks.us.

**LIBRARIES AND SIMILAR SERVICES
GUIDANCE FOR MCPHERSON COUNTY**

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Look at implementing a phased approach
- Reach out to other local libraries to see what plans they've made
- Slowly bring staff back to work
 - Provide training on cleaning practices, proper utilization of facemasks, and guidance on what a slow opening looks like for the library
- Limit patrons by appointment in your building
 - Appointments allow staff to properly clean the area the patron uses after they are done
- Encourage mail service, curbside pickup and delivery, and online ordering when possible
- Discourage patrons from bringing children inside the facility
- Encourage staff and patrons to wear cloth face coverings
- Require staff and patrons to stay home with **any** sign of illness and encourage them to seek medical care

Helpful resource link:

- <http://www.ala.org/>
- <https://krpa.wildapricot.org/resources/Documents/2020/KRPA%20Support%20Guidelines%205.21.20.pdf>

Please consider seeking guidance from verified, nationally recognized organizations like the Centers for Disease Control and Prevention website (cdc.gov) and the Kansas Department of Health and Environment website (coronavirus.kdheks.gov).

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**NON-EMERGENT HEALTHCARE/SURGERIES/DENTISTRY
GUIDANCE FOR MCPHERSON COUNTY**

Recommendations from McPherson County Health Department are based on CDC, KDHE and other nationally recognized organizations that will be listed when referenced.

At any point if our healthcare system is impacted by a surge that cannot be managed effectively, the local health officer will put an order in place locally to restrict back all non-emergent services and elective surgeries so all professionals and resources are available.

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Centers for Medicare & Medicaid Services (CMS) Recommendations
 - Maximize use of all telehealth modalities
 - Prioritize surgical/procedural care and high complexity chronic disease management
 - Establish Non-COVID (NCC) Zones
 - Screen everyone who enters these zones for symptoms and temperatures
 - Health providers and staff should wear facemasks at all times
 - Patients should be encouraged to wear cloth face coverings at all times
 - Staff who work in NCC Zones should be limited to that area only, not rotating into the COVID-19 Care Zones
 - For example, don't participate in Hospital rounds and then come to the NCC Zone
 - Minimize waiting times, space seating 6 feet apart, and maintain low patient volumes in the office at all times
 - Prohibit visitors unless necessary to patient care
- Centers for Disease Control and Prevention Recommendations
 - Reiterate CMS guidelines
 - Actively monitor the facility's Personal Protective Equipment (PPE) supply numbers
 - Establish processes to identify contact exposures if a positive COVID-19 patient was in the NCC Zone while infectious
 - Utilize appointment schedules and staffing schedules
- American College of Surgeons
 - If and when available, rapid RT-PCR testing for COVID-19 should be a preoperative requirement
 - Establish postoperative guidelines for symptomatic patients
 - For example, atelectasis, fever, etc. aren't uncommon postoperatively
 - 30-day supply of PPE should be available before relaxing restrictions to non-emergent/elective surgeries
 - Healthcare providers and staff should wear facemasks at all times
 - Patients should be encouraged to wear cloth face coverings at all times
 - Schedule cases according to priority and group like-cases together to increase scheduling efficiency
 - Ensure that an elective procedure surge will not overwhelm the facility during preoperative, intraoperative, postoperative, and post-acute care phases
 - Consider the number of cancelled/postponed patients

- Consider facility capacity for usual level of emergency care needs
- American Dental Association/Kansas Dental Association
 - Screen patients over the phone prior to arriving at office
 - When arriving at office, screen patients for symptoms, recent travel and temperatures
 - Place barriers between office staff and patients
 - Remove seating in waiting areas to create distance of at least 6 feet
 - Remove magazines/toys/remotes from the waiting area
 - Healthcare providers and staff should wear facemasks at all times
 - Patients should be encouraged to wear cloth face coverings when not being operated on
 - Adhering to PPE recommendations is strongly recommended as dental procedures are high-risk for exposure between patient and provider
 - Screen staff for illness and require sick staff to go home, encourage them to seek medical attention if needed

Helpful resource links:

- <https://www.cms.gov/About-CMS/Agency-Information/EPRO/Current-Emergencies/Current-Emergencies-page>
- <https://www.facs.org/covid-19>
- https://pages.ada.org/return-to-work-toolkit-american-dental-association?utm_campaign=covid-19-Return-to-Work-Toolkit&utm_source=adaorg-home-rotator&utm_medium=adahomerotator&utm_content=covid-19-interim-return-to-work

Please consider seeking guidance from verified, nationally recognized organizations like the Centers for Disease Control and Prevention website (cdc.gov) and the Kansas Department of Health and Environment website (coronavirus.kdheks.gov).

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**LONG TERM CARE FACILITIES/GROUP HOME SETTINGS/HOSPITALS/ETC.
GUIDANCE FOR MCPHERSON COUNTY**

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Continue to restrict visitors except for end-of-life situations or extenuating circumstances that would be handled on a case-by-case basis, may consider allowing visits in Phase 3 depending on state recommendations
- Continue to restrict communal dining, group activities, or any other services that group patients/residents/clients together
- Staff continue to wear facemasks at all times, with additional levels of Personal Protective Equipment (PPE) when interacting with ill patients/residents/clients
 - Continuously monitor your PPE supply counts
 - Have policies and procedures in place for when counts are low and certain levels of conservation of PPE are initiated
- Continue to screen those entering the facility for symptoms of illness and temperatures, requiring sick staff to stay home
- Maintain staffing schedules that indicate patient/resident/client assignments so if a positive case is identified, contact tracing can be implemented quickly and efficiently
- Create policies and procedures for cohorting strategies if patients/residents/clients become ill and should be isolated away from everyone else
 - Identify a team that would only work with these groups to keep exposure away from the rest of the facility
- Continue to have open communication with your resident's or client's family

Helpful resource link: <https://www.cms.gov/files/document/covid-nursing-home-reopening-recommendation-fags.pdf>

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**RESTAURANTS/BARS/FOOD ESTABLISHMENTS
GUIDANCE FOR MCPHERSON COUNTY**

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Reservations or call-ahead system is highly encouraged to assure compliance of social distancing requirements
- Cannot allow a waiting line to form outside of doors
- Screen employees for symptoms of illness and temperatures, require them to stay home if **any** symptom of illness is present and encourage them to seek medical care if needed
- Require employees to wear cloth face coverings while at work
- Encourage customers to wear cloth face coverings while in your facility
- People with symptoms of illness should not be allowed to enter the facility or remain in the premises
- Do not recommend providing service at the bar counter, only at tables/booths that are appropriately distanced by 6 feet or more and/or physical barriers
- Self-serve food/beverages may open if the establishment follows strict disinfectant guidelines set forth by the FDA and CDC
 - Sanitize and disinfect buffet area, counters, utensils, etc. every 30 minutes according to the label on the cleaning supplies
 - Remove or rearrange items that have to be frequently touched to be accessed; for example – containers or lids that are often stuck together, think about placing them out one at a time or having a staff person hand them out so customers don't have to touch the entire pile to get one item
 - Post signage reminding customers/staff of proper hygiene practices, encourage masks
 - Have hand sanitizer available so customers/staff can use before/after touching frequently used self-serve items
- Must comply with the industry's best practices available through the U.S. Food and Drug Administration, the Kansas Department of Agriculture, and the National Restaurant Association

Helpful resource links

- <https://agriculture.ks.gov/docs/default-source/covid-19/guidance-for-re-opening-food-service-establishments.pdf>
- https://agriculture.ks.gov/docs/default-source/covid-19/national-restaurant-association-covid-19-reopening-guidance.pdf?sfvrsn=f6268cc1_0

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RETAIL BUSINESSES
GUIDANCE FOR MCPHERSON COUNTY

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Screen employees for symptoms of illness and temperatures, require them to stay home if **any** symptom of illness is present and encourage them to seek medical care if needed
- Require employees to wear cloth face coverings while at work
- Encourage customers to wear cloth face coverings while in your facility
- Limit the number of customers in your facility based on how many can be safely monitored and socially distanced by at least 6 feet
 - Consider taping or roping sections off to direct flow of traffic in a way that would limit close contact between customers
- Shopping carts or baskets should be disinfected before use by staff
 - If not able to disinfect by staff, cleaning material like sanitation wipes should be made available for customers to use on their own
- If possible, a sign-in log for who is present during specific dates and times should be established
 - Name and phone number is helpful in case a positive COVID-19 case was in the facility during their infectious period and we need to contact anyone exposed to that person
 - This information does not need to be shared with McPherson County Health Department prior to any identification of exposure. This is personal information that should remain safe with trusted individuals unless a health concern arises.
- Owner is responsible for managing the crowd outside the store, assuring distancing is maintained
- Must comply with the industry's best practices available through the National Retail Federation and other reputable sources

Helpful resource link: <https://nrf.com/resources/retail-safety-and-security-tools/coronavirus-resources-retailers>

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REAL ESTATE

GUIDANCE FOR MCPHERSON COUNTY

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Open houses and individual showings are allowed, provided that the limit to mass gathering size is respected and social distancing is maintained at all times
- Encourage virtual communication when possible
- All individuals and agents should wear a cloth face covering
- Must comply with the industry's best practices, which can be found at the following links:
 - <https://www.coronavirus.kdheks.gov/DocumentCenter/View/139/Guidance-for-Workers-WhoGo-Into-Homes-PDF---4-13-20>
 - <https://www.nar.realtor/coronavirus-a-guide-for-realtors>
 - <https://blog.alt.a.org/2020/03/title-settlement-companies-develop-safe-closing-protocols.html>

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CHILDCARE
GUIDANCE FOR MCPHERSON COUNTY

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Outdoor activities are encouraged
- Perform hand hygiene with children and staff frequently, especially before and after play
- Perform enhanced cleaning daily, using products and procedures recommended by the CDC
- Children should be cared for in rooms of 15 or less with the same caregiver(s) each day placed into cohorts so that the same children are in the same room each day
- Barriers such as tape or rope should be used to direct traffic in a manner that discourages mixing of rooms, children, and families as possible
- Screen staff and children each day for any symptoms of illness and temperatures, exclude any staff or child with a temperature above 100.0 degrees Fahrenheit
- Parents and caregivers should not enter the facility except for the time needed to drop off and pick up children
- McPherson County Childcare Licensing is managed by Saline County. For official recommendations, please reach out to them at 785-826-6600

Helpful resource link: <http://www.dcf.ks.gov/COVID19/Pages/default.aspx>

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**ANIMAL GROOMING SERVICES
GUIDANCE FOR MCPHERSON COUNTY**

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Services should be provided by appointment only
 - An appointment book would assist public health contact tracing if a positive case was identified
- Distancing should be maintained while dropping off/picking up the animal
 - Meet the customer outside to exchange the animal unless distancing can be maintained inside the facility
- Limit the number of individuals inside the facility at all times
- Screen employees for symptoms of illness and temperatures, require them to stay home if **any** symptom of illness is present and encourage them to seek medical care if needed
- Encourage employees to wear cloth face coverings while at work
- Frequently practice hand hygiene, especially before and after service is provided

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**BARBERING/COSMETOLOGY/ESTHETICS/NAIL TECHNOLOGY
ELECTROLOGY/TANNING/TATTOO/BODY PIERCING ESTABLISHMENTS
GUIDANCE FOR MCPHERSON COUNTY**

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- Appointment only services, walk-in services are prohibited
- Practitioner and consumer should wear a face covering when possible
- The Kansas Barbering and Cosmetology boards direct proper cleaning and disinfection of all non-porous items and sterilization applicable by law
- Disinfect frequently touched surfaces such as counter tops, pens, card machines, and door handles regularly
- Remove items from waiting areas like magazines and toys, and remove seating in the waiting area to promote social distancing
- Space seating and stations out with 6 feet in between them
- Disinfect chairs and tables that are non-porous with cleaning wipes or soap and water to prevent ruining the material
- Limit the number of individuals inside the facility to the number of people that can maintain social distancing
- Screen employees for symptoms of illness and temperatures, require them to stay home if **any** symptom of illness is present and encourage them to seek medical care if needed
- Screen consumers prior to their appointment and remind them not to come in if they are ill
 - Consider revising the establishments cancellation policy so it does not penalize the consumer for cancelling their appointment due to illness or concern for compliance with social distancing
- Frequently practice hand hygiene, especially before and after service is provided
- Consider discouraging children in the establishment
- Offer appointments for high risk individuals at separate times from general consumers

Helpful resource links:

- <https://behindthechair.com/articles/your-state-by-state-guide-for-salons-reopening/>
- <https://www.coronavirus.kdheks.gov/DocumentCenter/View/1048/COVID-19-Guidance-for-Cosmetology-4-30-2020>
- https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html
- <https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

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**FITNESS CENTERS/HEALTH CLUBS/ETC.
GUIDANCE FOR MCPHERSON COUNTY**

Phase 2 of Ad Astra: A Plan to Reopen KANSAS

- In-person group classes can occur if mass gathering limit is followed, no more than 15 in a class
- Locker rooms must be closed except as necessary to use restroom facilities
- Equipment must be spaced 6 feet apart
 - For example, a line of treadmills need to be 6 feet apart. If they cannot be moved, then every other treadmill could be closed to promote distancing.
- Encourage reserving/signing up for equipment use to limit the amount of patrons in the facility and to allow proper disinfecting to occur between uses
- Have cleaning supplies readily available for patrons to use as they wish, but also designate staff to be responsible for cleaning/disinfecting equipment and frequently touched surfaces
- Discourage children in the facility when possible
- Limit the number of individuals inside the facility to the number of people that can maintain social distancing
- Screen employees for symptoms of illness and temperatures, require them to stay home if **any** symptom of illness is present and encourage them to seek medical care if needed
- Screen members for symptoms of illness and revise cancellation policies so members are not penalized for cancelling due to illness or concern about maintaining social distance
- Offer times for high risk individuals to use the facility separate from general public if possible
- One on one fitness training can occur if distancing and safety measures are followed

Helpful resource links:

- <https://www.coronavirus.kdheks.gov/248/Business-Employers>
- <https://krpa.wildapricot.org/resources/Documents/2020/KRPA%20Support%20Guidelines%205.21.20.pdf>

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**ORGANIZED SPORTS FACILITIES, PRACTICES AND TOURNAMENTS
GUIDANCE FOR MCPHERSON COUNTY**

Guidelines for organized sports (facilities, practices and tournaments) can be found on the Kansas Recreation and Park Association COVID-19 page.

- <https://krpa.wildapricot.org/resources/Documents/2020/KRPA%20Support%20Guidelines%205.21.20.pdf>
- Mass gathering limits and social distancing restrictions must be maintained at all times
- If you are planning a tournament or gathering for an organized sport function, please submit the plans to McPherson County Health Department for review

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SENIOR CENTERS

GUIDANCE FOR MCPHERSON COUNTY

Guidance for Senior Centers can be found at the Kansas Recreation and Park Association COVID-19 website

- <https://krpa.wildapricot.org/resources/Documents/2020/KRPA%20Support%20Guidelines%205.21.20.pdf>
- Senior Centers are to remain closed except for commodities and transport services essential to the population they serve until Phase 3

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