

## BOARD OF MCPHERSON COUNTY COMMISSIONERS

October 27, 2009  
10:00 a.m. Commission Meeting  
All Present

Chairman Loomis opened the meeting at 10:00 a.m. Two items were added to the agenda for October 27, 2009: Request for funding by Services for the Elderly; and KAC report. Commissioner Patrick made a motion to approve the agenda as amended. Commissioner Terry seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Patrick made a motion to approve the minutes from October 20, 2009 as corrected. Commissioner Terry seconded. **All voted aye.**

Commissioner Patrick made a motion to approve distribution of funds for October 27, 2009. Commissioner Terry seconded. **All voted aye.**

Rick Witte, County Administrator, presented on behalf of the Sheriff's Department, a request for the Chairman to sign the Federal Funding Application if a signature is required before the next Commission meeting. Commissioner Patrick made a motion to approve the request as presented. Commissioner Terry seconded. **All voted aye.**

Mr. Witte presented a request to approve a funding request from Services for the Elderly in the amount of \$3,000.00, to provide cross training for the new agency director. Commissioner Terry made a motion to approve the request. Commissioner Patrick seconded. **All voted aye.**

At 10:10 a.m., Janet Cagle, Community Corrections Director, joined the meeting to request approval of two (2) Personnel Change Notices (PCNs):

1. To hire Justin Howell as an ISO I (19A), effective November 2, 2009, to fill a vacancy.
2. To hire Virginia Gaede as an ISO I (19A), effective November 2, 2009, to fill a vacancy.

Commissioner Terry made a motion to approve both PCN requests as presented. Commissioner Patrick seconded. **All voted aye.**

At 10:15 a.m., Dillard Webster, Director of Emergency Management, joined the meeting with two (2) items:

- A. To request an evacuation drill for all County Employees on December 24, 2009 at 11:45 a.m. The Courthouse will close at 11:30 a.m. Mr. Webster also requested a fire extinguisher operation class for all County Employees. Dates and times will be scheduled for the training.
- B. Discussion of the Safety Management Policy and Procedures draft.

At 10:35 a.m., Tom Kramer, Public Works Director, joined the meeting to request the purchase of a protective coating, spray on polyurethane lining system, for a truck bed. Commissioner Patrick made a motion to approve the purchase in an amount not to exceed \$1,000.00 from Jeremy's Paint and Body Shop. Commissioner Terry seconded. **All voted aye.**

At 10:50 a.m., Dianna Carter, County Appraiser, joined the meeting with two (2) items:

- A. A request to approve a PCN to end the probation period of Tracey Roberts, Office/Field Assistant (8B), effective November 15, 2009. Commissioner Terry made a motion to approve the PCN as presented. Commissioner Patrick seconded. **All voted aye.**
- B. To present a letter from the State Division of Property Valuation which commended the McPherson County Appraiser and Appraisal Staff for their successful completion of the 2009 Annual Statistical and Procedural Compliance Review. McPherson County has met the criteria and is determined to be in substantial compliance.

Commissioner Patrick presented a brief report of his recent KAC meeting, including a review of plans and speakers who will be attending the Annual Meeting in Overland Park, Kansas in November 2009.

At 11:00 a.m., Chairman Loomis adjourned the meeting.

Commission minutes taken by Abbey Heidebrecht.

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Ron Loomis, Chairman

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Duane Patrick, Vice-Chairman

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Harris Terry, Commissioner

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Attest: County Clerk  
Susan R. Meng