

BOARD OF MCPHERSON COUNTY COMMISSIONERS

(Draft Copy Only - Commission Minutes are not official until formally approved by the Commissioners at their next meeting)

April 18, 2006

10:00 a.m. REGULAR MEETING

All Present

One item was added to the April 18, 2006 agenda: MASWU request for signature on the Application for Conditional Use permit. Commissioner Terry made a motion to approve the agenda as amended. Commissioner Patrick seconded. **All voted aye.**

At 10:05 a.m. Bill Ridge, General Manager of McPherson Area Solid Waste Utility, joined the meeting to request approval and signature on the Application for Conditional Use permit for the landfill expansion project. Commissioner Terry made a motion to approve and sign the permit as presented. Commissioner Patrick seconded. **All voted aye.**

At 10:10 a.m. Jeni Hanken, representing Mt. Hope Sanctuary Inc., joined the meeting to request signature on the Kansas Department of Commerce Community Service Program Local Government Endorsement Form. The Kansas Community Service Program Act authorizes tax credits for authorized contributions made to awarded non-profit organizations. Mt. Hope Sanctuary has been in existence since 2003 and is a local agency, which provides support services for single women and their children. Mt. Hope Sanctuary plans to purchase and provide transitional housing for single women in need of assistance. Commissioner Terry made a motion to sign the endorsement as presented. Commissioner Patrick seconded. **All voted aye.**

During Public Input Session, Dillard Webster, Director of Emergency Management, addressed the Commissioners to request consideration of re-instating the countywide burn ban. Mr. Webster referred to the long-range forecast for continued dry weather conditions, and recent high winds, which increase the potential for spreading of controlled burns. He noted that the McPherson County residents have been very cautious and responsible in their controlled burning, and supportive of the previous burn ban periods. It was a consensus among the Commissioners to evaluate the conditions throughout the coming week and possibly reinstate the ban at next week's meeting.

Commissioner Patrick made a motion to approve the minutes of April 11, 2006 as corrected. Commissioner Terry seconded. **All voted aye.**

Commissioner Terry made a motion to approve the checks and claims for April 18, 2006. Commissioner Patrick seconded. **All voted aye.**

Commissioner Patrick made a motion to approve adds and abates for April 14, 2006 and a motor vehicle refund. Commissioner Terry seconded. **All voted aye.**

At 10:40 a.m. Brenda Becker, County Treasurer, joined the meeting to request ten minutes in executive session, from 10:40 a.m. to 10:50 a.m., including Mr. Witte, to discuss non-elected personnel. Commissioner Terry made a motion to go to executive session as requested. Commissioner Patrick seconded. **All voted aye.** No action was taken during executive session. Ms. Becker requested approval and signature on two Personnel Change Notices (PCNs) with a correction to the position title on one PCN. Commissioner Terry made a motion to approve and sign both PCNs with corrections as

requested. The motion died for lack of a second. Commissioner Patrick made a motion to approve:

- A. A PCN for Tammie Halbach, adjusting her position title and department to Clerk II/MVL/Clerk II Treasurer's Office, effective April 9, 2006.
- B. A PCN for Cassie Becker, for a promotion to fill a vacancy as a Bookkeeper/Clerk (9B) effective April 9, 2006, with a 6-month end of probation evaluation and wage adjustment.

Chairman Schroeder seconded. **All voted aye.**

At 11:00 a.m., Dave Bohnenblust, Director of Public Works, joined the meeting with two items:

- A. A request to approve and sign the PCN for end of probation for Damon Kleinsorge, Maintenance Worker II to an 11C effective April 23, 2006. Commissioner Patrick made a motion to approve and sign the PCN as presented. Commissioner Terry seconded. **All voted aye.**
- B. A request to award the 2006 Hot-In-Place Asphalt Recycling Project to Cutler Repaving. Funding for the project would be provided through the 2006 budget. The project would begin in June 2006, and the County will use its own trucks to haul asphalt. Commissioner Terry made a motion to approve and sign the contract as presented. Commissioner Patrick seconded. **All voted aye.**

At 11:20 a.m., Ty Kaufman, County Attorney, joined the meeting to request five minutes in executive session, from 11:22 a.m. to 11:27 a.m. including Mr. Witte to discuss non-elected personnel. Commissioner Patrick made a motion to go to executive session as requested. Commissioner Terry seconded. **All voted aye.** No action was taken during executive session. Mr. Kaufman requested approval and signature on two items:

- A. A PCN for a wage adjustment for David Page, Assistant County Attorney, effective May 1, 2006.
- B. A PCN for hiring Gary L. Price, to fill a vacancy as Assistant County Attorney, effective May 1, 2006.

Commissioner Patrick made a motion to approve and sign the PCNs as presented. Commissioner Terry seconded. **All voted aye.**

Rick Witte, County Administrator, presented a request from the Marquette Fire Board to approve the appointment of Jim Unruh as a new board member, in order to fill a vacancy. Commissioner Patrick made a motion to approve the appointment as requested. Commissioner Terry seconded. **All voted aye.**

Mr. Witte presented a PCN for approval and signature for the promotion of Bobbie Strawn to a Clerk II (8A) in the County Clerk's Department, effective April 23, 2006, with a 6-month end of probation and wage adjustment. Commissioner Terry made a motion to approve and sign the PCN as presented. Commissioner Patrick seconded. **All voted aye.**

At 11:40 a.m., Fern Hess, Health Department Director, joined the meeting to present two items:

- A. A request for signature on the Bio-terrorism Emergency Preparedness and Response Local Contract, which has been amended for Pandemic Flu Planning 2006. Approval of the contract will result in the continued development of Local Emergency Preparedness and Response Plans with emphasis on Public Health Issues for McPherson County. Plan development activities and approved acquisition of material, supplies, equipment and training will receive financial

support. The amendment, specifically for the inclusion of a pandemic flu plan will be in effect for the period of May 1 through August 20, 2006, and the grant amount for use locally in McPherson County is \$8,950.00. Commissioner Patrick made a motion to sign the amended contract as presented. Commissioner Terry seconded. **All voted aye.**

- B. A request for approval to write off the McPherson County Health Department Bad Debt List totaling \$1,303.14 for the first quarter of 2006. Individual debts ranged from \$1.25 to \$158.24 with the highest debts reflected in the areas of immunizations and family planning services. Commissioner Terry made a motion to approve the request as presented. Commissioner Patrick seconded. **All voted aye.**

At 12:10 p.m. Commissioners recessed until 1:30 p.m. for a meeting at the McPherson County Health Department. No action was taken at the meeting. At 2:45 p.m. Commissioners recessed until April 20, 2006 at 9:00 a.m. for a Personnel Training Meeting at the Bank of America Building. No action was taken at the meeting. At 11:30 a.m. Commissioner Terry made a motion to adjourn. Commissioner Patrick seconded. **All voted aye.**

Commission Minutes taken by Abbey A. Heidebrecht

Don L. Schroeder, Chairman

Duane J. Patrick, Vice-Chairman

Harris G. Terry, Commissioner

Attest: County Clerk
Susan R. Meng