

MCPHERSON COUNTY COMMISSION MEETING MINUTES
May 10, 2021

May 10, 2021

9:00 a.m. Regular Meeting

All Present

11:30 a.m. Work Session at Public Works

All Present

At 9:00 a.m., Chairman Becker opened the regular meeting. Commissioner O'Dell made a motion to approve the agenda for May 10, 2021 as presented. Commissioner Kueser seconded. **All voted aye.**

During Public Input at 9:02 a.m., Sheriff Jerry Montagne updated Commissioners on the current jail counts and recent department activities. Sheriff Montagne then requested approval of a Personnel Change Notice (PCN) to hire Jacob Pearson as a new Deputy Sheriff, effective May 17, 2021 to fill a vacancy, as well as approval of a cell phone allowance for Deputy Pearson at \$4.00 per pay period, effective May 17, 2021. Commissioner Kueser made a motion for the Chairman to sign the PCN and cell phone allowance request as presented. Commissioner O'Dell seconded. **All voted aye.**

At 9:05 a.m., Teresa Nelson, County Treasurer joined the meeting to request approval of a PCN to hire Julieta Marquez as an MVL Clerk, effective May 10, 2021 to fill a vacancy. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner O'Dell seconded. **All voted aye.**

Commissioner O'Dell made a motion to approve the minutes for May 3, 2021 as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:10 a.m., Chairman Becker opened the public hearing for Roxbury Improvement District's application to the Kansas Department of Commerce for an Urgent Need Community Development Block Grant (CDBG) for repairs to a sewer system lift station. Chairman Becker asked if anyone in attendance would like to speak regarding the application. Following public comments, Chairman Becker closed the public hearing. Commissioners reviewed official documents related to the request including: two (2) County Resolutions, Roxbury Budget Statement, HUD Application/Recipient Disclosure Report, Urgent Need Certifications, and Statement of Certifications, as well as proposals for Administration/Grant Writing, and Engineering Services. Following discussion, Commissioner Kueser made a motion to approve and sign Resolution 2021-10, certifying legal authority to apply for the CDBG and to sign and submit the application. Commissioner O'Dell seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.** Commissioner O'Dell made a motion to approve and sign Resolution 2021-11, assuring the Kansas Department of Commerce that funds will be continually provided for the operation and maintenance of improvements to the sewer system to be financed with CDBG funds. Commissioner Kueser seconded. **Chairman Becker voted aye. Commissioner Kueser voted aye. Commissioner O'Dell voted aye.**

At 9:30 a.m., Shalei Shea, County Health Department Director, joined the meeting with two (2) items:

- A. A request to approve the purchase of office furniture for the Health Department staff utilizing the KDHE ELC Infrastructure Grant, for a total cost of \$5,915.02.
- B. A request to approve a one-time salary adjustment of \$3,000 for Dr. Sheila Gorman who is the contracted McPherson County Health Department Medical Consultant. Dr. Gorman has provided a great amount of attention and service as a liaison to the health provider community throughout the COVID-19 season.

Commissioner O'Dell made a motion to approve the requests as presented. Commissioner Kueser seconded. **All voted aye.** Ms. Shea also updated Commissioners on the current COVID-19 cases and vaccination data within the County.

Commissioner O'Dell made a motion to approve adds and abates for May 7, 2021 as presented. Commissioner Kueser seconded. **All voted aye.**

At 10:10 a.m., Tom Kramer, Public Works Director, joined the meeting with two (2) items:

- A. A request to award bids for 2021 Roadway Maintenance Materials. Mr. Kramer reviewed bids for traffic paint and glass beads. Following discussion, Commissioner Kueser made a motion to approve the purchase of paint from Ennis-Flint Inc., and the glass beads from Swarco as presented. Commissioner O'Dell seconded. **All voted aye.**
- B. A request to purchase concrete pipe to replace a wooden box that is collapsing on 27th Avenue approximately 800 ft. south of Frontier Road. Following discussion, Commissioner Kueser made a motion to approve the purchase from Concrete Products in an amount not to exceed \$5,159.00. Commissioner O'Dell seconded. **All voted aye.**

Commissioners reviewed and discussed proposals for the Roxbury Urgent Need CDBG. Following discussion, Commissioner O'Dell made a motion to select Ranson Citycode Financial for the grant writing/administration and Wilson Company for engineering services. Commissioner Kueser seconded. **All voted aye.**

At 11:10 a.m., Commissioner Kueser made a motion to recess and directly reconvene at Public Works for a work session. At 3:50 p.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner O'Dell seconded. **All voted aye.** On Tuesday, May 11, 2021, Chairman Becker attended the MIDC Annual Meeting at 4:00 p.m. at the BPU offices.

Minutes recorded by Abbey Heidebrecht

Keith Becker, Chairman

David O'Dell, Vice Chairman

Thomas L. Kueser, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk