

MCPHERSON COUNTY COMMISSION MEETING MINUTES
April 20, 2020

April 20, 2020
9:00 a.m. Regular Meeting
Remote Live Stream
All Present

Chairman Becker opened the regular meeting at 9:00 a.m. Commissioner Kueser made a motion to approve the agenda for April 20, 2020. Commissioner Loomis seconded. **All voted aye.**

Commissioner Loomis made a motion to approve the minutes for April 13, 2020. Commissioner Kueser seconded. **All voted aye.**

During Public Input at 9:05 a.m., Shalei Shea, McPherson County Health Department Director updated Commissioners on current cases of COVID-19 within the County, and related information.

At 9:20 a.m., Laurie Wizarde, Register of Deeds, joined the meeting to present two (2) items:

- A. A request to approve a Personnel Change Notice (PCN) for the promotion of Melissa Shandy to a Clerk II, effective May 3, 2020. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner Loomis seconded. **All voted aye.**
- B. A request to approve a PCN to hire Rachel Hoffman as a Clerk I, effective April 20, 2020, to fill a vacancy. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:22 a.m., Christiana Stocks, Health Department Billing Specialist, joined the meeting to request approval to write off uncollectible debt from the quarter ending March 31, 2020 in the amount of \$839.33. Following discussion, Commissioner Loomis made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:26 a.m., Under Sheriff Skyler Christians joined the meeting to present two (2) items:

- A. A request to approve a PCN to end the introductory period for Ashley Godwin, Clerk I, effective April 19, 2020. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner Loomis seconded. **All voted aye.**
- B. A request to approve a PCN to end the introductory period for Brandon Archuleta, Deputy, effective April 19, 2020. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:30 a.m., Tom Kramer, Public Works Director, joined the meeting to request approval of bids from King Construction, for three (3) bridge replacement projects: #2016013 (Bridge 230253); #2017032 (Bridge 050159); #2018004 (Bridge 189160). Following discussion and a review of bids, Commissioner Kueser made a motion to approve the bids from King Construction for a total amount not to exceed \$832,260.85. Commissioner Loomis seconded. **All voted aye.**

At 9:45 a.m., Hollie Melroy, County Clerk, joined the meeting to request approval of a PCN for the promotion of Jennifer Crouch to a Clerk II, effective May 3, 2020. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner Loomis seconded. **All voted aye.**

At 9:47 a.m., Jeff Butler, IT Coordinator, joined the meeting to request approval to purchase Microsoft Office 365 Government from Nex-Tech for a 3-year term which amounts to a total cost of \$101,520.00. Following discussion, Commissioner Loomis made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Loomis made a motion to approve checks and claims and encumbrances for April 20, 2020 and payroll for pay period ending April 18, 2020. Commissioner Kueser seconded. **All voted aye.**

Commissioner Loomis made a motion to approve and end of introductory PCN for Shalei Shea, Health Department Director, effective April 5, 2020. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve a PCN for the hire of Ashley Lauderdale as an MVL Clerk I in the Treasurer's office, effective April 20, 2020. Commissioner Loomis seconded. **All voted aye.**

At 10:05 a.m., Commissioner Kueser made a motion to adjourn the meeting. Commissioner Loomis seconded. All voted aye.

Minutes recorded by Abbey Heidebrecht.

Keith Becker, Chairman

Ron Loomis, Vice Chairman

Thomas L. Kueser, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk