

MCPHERSON COUNTY COMMISSION MEETING MINUTES
December 23, 2019

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9:00 a.m. Regular Meeting

All Present

10:00 a.m. EAP Work Session with Department Heads

All Present

Chairman Becker opened the regular meeting at 9:00 a.m. Shalei Shea, Health Department Director and Tom Kramer, Public Works Director excused themselves from the agenda. Kim Romero, County Appraiser was added to the agenda. Commissioner Kueser made a motion to approve the agenda for December 23, 2019 as amended. Commissioner Loomis seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne updated Commissioners on current inmate counts and department activities.

At 9:05 a.m., Kim Romero, County Appraiser joined the meeting to request permission to use Mike Montoya as counsel to represent the County regarding the Lakeside Plaza Apartments tax appeal. Commissioner Loomis made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Commissioner Kueser made a motion to approve the minutes for December 16, 2019. Commissioner Loomis seconded. **All voted aye.**

Commissioner Loomis made a motion to approve adds and abates for December 20, 2019. Chairman Becker seconded. **Chairman Becker and Commissioner Loomis voted aye. Commissioner Kueser abstained due to a conflict of interest.**

At 9:10 a.m., Teresa Nelson, County Treasurer, joined the meeting to request approval of a Personnel Change Notice (PCN) to end the introductory period for Samantha Bailey, MVL Clerk II Title Approver effective December 15, 2019. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Commissioner Kueser seconded. **All voted aye.**

At 9:15 a.m., John Verssue, Planning/Zoning/Environment Administrator joined the meeting with two (2) items:

- A. A request to approve a PCN to hire Jared Curtis as a Part-time Intern to work 14 hours per week, with the hours split equally between Public Works and Planning and Zoning Departments, effective January 6, 2020. Commissioner Kueser made a motion for the Chairman to sign the PCN as presented. Commissioner Loomis seconded. **All voted aye.**
- B. A request to extend appointments of Gary Frownfelter, Gary Huxman, and Jim Leach for an additional 3-year term on the Board of Planning and Zoning Appeals. Commissioner Loomis made a motion to approve the request as presented. Commissioner Kueser seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager presented for approval on behalf of the Health Department, End of Introductory PCNs for Marlene Miller, PHNI, and Cheryl Vincent,

PHNI, both effective December 29, 2019. Commissioner Kueser made a motion for the Chairman to sign the PCNs as presented. Commissioner Loomis seconded. **All voted aye.**

At 9:25 a.m., Mr. Witte presented proposed amendments to two County Policies:

- A. A request to change Policy 14.8 regarding law enforcement overtime for certified officers from 86 hours to 80 hours in a 2-week work period.
- B. A request to change Policy 14.9 regarding law enforcement overtime for non-commissioned officers to 40 hours per week rather than 80 hours within a 2-week work period.
- C. A request to add to Policy Section 21.5; (j) there will be no compensation for additional Paid Time Off (PTO) when an employee has 40 hours of regular pay in a pay week. Regular pay includes time worked, holiday and PTO.
- D. A request to add to Policy Section 21.5; (k) there shall be no compensation for additional PTO when a commissioned law enforcement officer has 80 hours of regular pay in a 2-week work period. Regular pay includes time worked, holiday and PTO.

Following discussion Commissioner Loomis made a motion to approve the amendments as presented. Commissioner Kueser seconded. **All voted aye.**

It was a consensus among Commissioners that there will be no regular Commission meeting on December 30, 2019 due to conflicting schedules. Commissioner Loomis made a motion for the Chairman to review and approve checks and claims for December 30, 2019, and payroll for pay period ending December 28, 2019. Commissioner Kueser seconded. **All voted aye.**

At 10:00 a.m., Commissioners met with Department Heads in the large Commission meeting room for a work session regarding the County's participation in an Employee Assistance Program through BCBSKS which takes effect January 1, 2020.

At 11:15 a.m., Commissioner Loomis made a motion to adjourn the meeting. Commissioner Kueser seconded. **All voted aye.**

Minutes recorded by Abbey Heidebrecht.

Keith Becker, Chairman

Ron Loomis, Vice Chairman

Thomas L. Kueser, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk