

MCPHERSON COUNTY COMMISSION MEETING MINUTES
March 25, 2019

March 25, 2019

9:00 a.m. Regular Meeting

All Present

10:15 a.m. Work Session at Public Works

Chairman Becker opened the regular meeting at 9:00 a.m. Commissioner Loomis made a motion to approve the agenda for March 25, 2019. Chairman Becker seconded. **All voted aye.**

During Public Input at 9:10 a.m., Sheriff Montagne updated Commissioners on current inmate counts at the jail and department activities.

Commissioner Loomis made a motion to approve the minutes for March 18, 2019. Chairman Becker seconded. **All voted aye.**

Commissioner Loomis made a motion to approve adds and abates for March 22, 2019. Chairman Becker seconded. **All voted aye.**

At 9:08 a.m., Kim Romero, Deputy Appraiser, joined the meeting to request approval of a Personnel Change Notice (PCN) to hire Cindy Justus as a Field Appraiser I (12C), effective March 25, 2019 to fill a vacancy. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented and to allow an end of introductory wage increase after six (6) months pending a successful evaluation. Chairman Becker seconded. **All voted aye.**

At 9:10 a.m., Fern Hess, Health Department Director, joined the meeting with three (3) items:

A. A request to update the PA Services Contract by a 3% hourly rate increase for Daytha Lindburg effective April 1, 2019. Commissioner Loomis made a motion to approve the request and for the Chairman to sign the contract as presented. Chairman Becker seconded. **All voted aye.**

B. A request to approve a PCN for the promotion of Shalei Swaim to a Public Health Nurse II (21C), effective April 7, 2019. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Chairman Becker seconded. **All voted aye.**

C. A request to go into executive session for fifteen (15) minutes, including Rick Witte, County Administrator/Financial Manager, to discuss non-elected personnel in the Health Department. Commissioner Loomis made a motion to go into executive session as requested. Chairman Becker seconded. **All voted aye.**
No action was taken in executive session.

Following executive session, Ms. Hess submitted a letter of retirement, concluding her service August 24, 2019. Commissioner Loomis made a motion to accept the request as presented, with additional comments regarding the excellent work performed by Ms. Hess as the Health Department Director, an asset to the County. Chairman Becker seconded. **All voted aye.**

Ms. Hess also requested permission to begin seeking applications for an upcoming Billing Specialist Clerk vacancy at the Health Department. It was a consensus among Commissioners that she proceed with posting and filling the position.

Commissioner Loomis made a motion to approve checks and claims for March 25, 2019 and payroll for pay period ending March 23, 2019. Chairman Becker seconded. **All voted aye.**

At 10:05 a.m. Commissioner Loomis made a motion to recess and reconvene directly to the Public Works Department for a Work Session. Chairman Becker seconded. **All voted aye.**

At 1:00 p.m. Chairman Becker adjourned the meeting.

Minutes recorded by Abbey Heidebrecht.

Keith Becker, Chairman

Ron Loomis, Vice Chairman

ATTEST:

Hollie D. Melroy, County Clerk