

MCPHERSON COUNTY COMMISSION MEETING MINUTES
December 3, 2018

December 3, 2018
9:00 a.m. Regular Meeting
All Present

Commissioner Becker opened the regular meeting at 9:00 a.m. Commissioner Linaweaver made a motion to approve the agenda for December 3, 2018. Commissioner Loomis seconded. **All voted aye.**

During Public Input at 9:00 a.m., Sheriff Montagne and Captain Blevins updated Commissioners on the current jail count and related statistics, as well as recent and upcoming department activities.

Commissioner Loomis made a motion to approve the minutes for November 26, 2018. Commissioner Linaweaver seconded. **All voted aye.**

At 9:10 a.m., John Verssue, Planning/Zoning/Environment Administrator, joined the meeting to request approval of the final plat for Case SD2018-01 regarding the 15th Avenue Estates Subdivision. Chairman Becker began the public hearing and asked Mr. Verssue to review the case, which was approved by the Planning Board at their November 19, 2018 meeting. Following discussion, Commissioner Loomis made a motion to accept the recommendation of the Planning Board and to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:15 a.m., Captain Blevins joined the meeting to request approval of a bid for snow removal at the Law Enforcement Center. The total cost will be split among the Sheriff, Police, and 911 Departments. Following a review of bids, Commissioner Linaweaver made a motion to approve the services of Kaizen Snow Removal, at rates as presented. Commissioner Loomis seconded. **All voted aye.**

At 9:20 a.m., Fern Hess, Health Department Director, joined the meeting with three (3) items:

- A. A request to approve a Personnel Change Notice (PCN) to end the introductory period for Shalei Swaim, PHN (20C), effective December 2, 2018. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**
- B. A request to write off uncollectible debt from the period beginning December 31, 2014 through September 30, 2018 for a total amount of \$11,320.00. Following discussion, Commissioner Linaweaver made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**
- C. A request to revise the determination policy regarding uncollectible debt by amending the statement from "12 months of consecutive non-payment activity" to "6 months of consecutive non-payment activity." Commissioner Loomis made a motion to approve the revision as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:45 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A request to advertise for bids for the 2019 Roadway Maintenance Materials (aggregates). Commissioner Linaweaver made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**
- B. A request to advertise for bids for the 2019 Hauling of Roadway Maintenance Materials (aggregates). Commissioner Linaweaver made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**
- C. A request to purchase a wireless portable lift system. Following discussion, Commissioner Loomis made a motion to approve the lift system demo purchase from Hoidale in a total amount of \$42,208.32 plus freight. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Linaweaver made a motion to approve checks and claims for December 3, 2018 and payroll for pay period ending December 1, 2018. Commissioner Loomis seconded. **All voted aye.**

Rick Witte, Administrator/Financial Manager presented a PCN for approval on behalf of the County Treasurer to promote Chanda Avery to an MVL Clerk II/Kcovrs/Trainer (9C), effective December 2, 2018. Commissioner Loomis made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 10:15 a.m., Commissioner Loomis made a motion to adjourn the meeting. Commissioner Linaweaver seconded. All voted aye.

Minutes recorded by Abbey Heidebrecht.

Keith Becker, Chairman

Linus Linaweaver, Vice Chairman

Ron Loomis, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk