

MCPHERSON COUNTY COMMISSION MEETING MINUTES
December 4, 2017

December 4, 2017
9:00 a.m.
All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Becker made a motion to approve the agenda for December 4, 2017. Commissioner Linaweaver seconded. **All voted aye.**

During Public Input at 9:05 a.m. Sheriff Montagne joined the meeting and updated the Commissioners on weekly arrests and the current jail count.

At 9:15 a.m., John Verssue, PZE Administrator, joined the meeting with two items:

- A. A request for approval of a position description for Environmental Planner, Grade 15. Following discussion, Commissioner Linaweaver made a motion to approve the description and to allow the promotion of Carissa McCuen to Environmental Planner (15B). Commissioner Becker seconded. **All voted aye.** Mr. Verssue will prepare the Personnel Change Notice (PCN) and return it for Chairman signature.
- B. A request to approve three (3) Planning Board nominations, one for each district, for a 3-year term beginning January 1, 2018. Commissioner Becker made a motion to approve the nominations of Richard Larson, Larry Froese, and Leighton Kaloupek. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Linaweaver made a motion to approve the minutes for November 20, 2017 as corrected. Commissioner Becker seconded. **All voted aye.**

At 9:25 a.m., Pat Hinojos of Stifel, Nicolaus & Co., Inc., and Garth Herrmann of Gilmore & Bell, joined the meeting to discuss financing options, including general obligation and revenue bonds, to fund the proposed 911 Communications upgrade project. No action was taken.

At 10:35 a.m., Julie McClure, Director of Emergency Management/Communications, joined the meeting to request approval of a PCN to end the introductory period for Brooke Bush, Communications Technician (13B), effective December 3, 2017. Commissioner Linaweaver made a motion for the Chairman to sign the PCN as presented. Commissioner Becker seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, along with Ms. McClure, proposed the purchase of 342 new Unication dual-mode pagers for Emergency service providers, as reflected in the Tusa RFP/Phase I upgrade project. The cost of each pager is \$700. Participating entities may purchase them from the County at a cost of \$100 each. Pagers purchased before December 15, 2017 will have an additional three-year warranty provided by the company. Commissioner Linaweaver made a motion to purchase 342 Unication dual-mode pagers for a total cost of \$239,400, with the purchase to be reimbursed from bond sales for the E911 upgrade. Commissioner Becker seconded. **All voted aye.**

At 10:50 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A request to award bids for 2018 roadway maintenance materials (aggregates) and hauling, priced per unit quantities. Following discussion, Commissioner Becker made a motion to approve the bids as requested at a total estimated combined cost of \$285,230.00. Commissioner Linaweaver seconded. **All voted aye.**
- B. A request to purchase reinforced concrete pipe with end sections to replace failed pipe at a project on Cherokee Road between 6th and 7th Avenues. Commissioner Linaweaver made a motion to approve the purchase in the total amount of \$3,999.80 from McPherson Concrete. Commissioner Becker seconded. **All voted aye.**

- C. A request to seek bids for an excavator to replace unit #124, a 2002 model. Commissioner Becker made a motion to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Linaweaver made a motion to approve checks and claims for December 4, 2017, and payroll for pay period ending December 2, 2017. Commissioner Becker seconded. **All voted aye.**

At 11:20 a.m., Chairman Loomis called for a 15-minute recess. At 11:35 a.m., Commissioners reconvened.

Commissioner Becker made a motion to approve adds and abates for December 1, 2017. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Becker made a motion for the Chairman to sign the following three (3) Notice to Township certificates for Cereal Malt Beverage Licenses: Superior Township, Lonestar Store #221 in Inman; Smoky Hill Township, Lindsborg Golf Course; and Canton Township, Canton Grocery, LLC Store #2. Commissioner Becker made a motion for the Chairman to sign all three notices as presented. Commissioner Linaweaver seconded. **All voted aye.**

Mr. Witte presented the proposed Services Agreement by DPOK for the McPherson County CDDO, effective January 1, 2018. Discussion took place regarding Mr. Witte's recommendation to negotiate the funding of the CDDO office rent and the annual audit under section 2 of the agreement. Mr. Witte shared his plan which would reduce operating expenses by relocating the current office in the Warren Building, to a single office in the Warren Building. This would provide sufficient administrative grant funds to pay the office rent and audit expenses. It was a consensus among Commissioners to allow Mr. Witte to proceed with the negotiations as presented.

At 1:25 p.m., Chairman Loomis adjourned the meeting.

Minutes recorded and prepared by Abbey Heidebrecht.

Ron Loomis, Chairman

Keith Becker, Vice Chairman

Linus Linaweaver, Commissioner

ATTEST:

Hollie D. Melroy, County Clerk