

MCPHERSON COUNTY COMMISSION MEETING MINUTES  
August 24, 2015

August 24, 2015  
Regular Meeting  
9:00 a.m.  
All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Linaweaver made a motion to approve the agenda for August 24, 2015. Commissioner Becker seconded. **All voted aye.**

No one spoke during Public Input at 9:00 a.m.

Commissioner Becker made a motion to approve the minutes for August 10, 2015. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Linaweaver made a motion to approve the minutes for August 17, 2015 as corrected. Commissioner Becker seconded. **Commissioners Becker and Linaweaver voted aye. Chairman Loomis abstained due to his absence at the August 17, 2015 meeting.**

Rick Witte, County Administrator/Financial Manager, presented a Personnel Change Notice (PCN) on behalf of CDDO, requesting an adjustment to working hours for Elaine Ryder. Commissioner Becker made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

Mr. Witte presented a PCN on behalf of the Sheriff, requesting the promotion of Patty Ensz to a Clerk II (8C), effective September 13, 2015. Commissioner Becker made a motion to approve the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:10 a.m., Laurie Wizarde, County Register of Deeds, joined the meeting to request approval to rent a digital scanner from Microfilm Imaging Systems, Inc. for approximately three (3) months in order to image deeds books. Commissioner Linaweaver made a motion to approve the setup, rental, installation and training in a total amount not to exceed \$8,330.00. Commissioner Becker seconded. **All voted aye.** Ms. Wizarde also requested approval of a PCN to hire April Mann as a Temporary Full-time Clerk to complete the imaging project, for a total Personnel amount of \$4,080 over a three-month period. Commissioner Becker made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:20 a.m., Jeff Butler, IT Coordinator, joined the meeting to request the purchase of SeamlessDocs software to replace the Document Center on the County Website, and to provide a way for County Departments to move to a paperless format for some or all of their daily functions. Following discussion, Commissioner Linaweaver made a motion to allow the purchase and use of the software for one year for \$4,950.00. Commissioner Becker seconded. **Commissioners Becker and Linaweaver voted aye. Chairman Loomis voted nay.**

At 9:40 a.m., Chairman Loomis opened the public hearing for Special Use Case application SU2015-01, a request by MW Towers for a Telecommunications Facility, including a 250-foot Tower in the A-2 Agricultural Transition District, on a tract of land in the Southeast Quarter of Section Eight, Township Twenty-one South, Range Four West of the Sixth Principal Meridian. Chairman Loomis asked John Verssue, Planning/Zoning & Environment Administrator, to report on the findings, factors, and conditions of the case, which was unanimously approved by the Planning Board at the July 20, 2015 meeting. Following discussion, Commissioner Becker made a motion to adopt the recommendation of the Planning Board, by approving the case and to sign Resolution 2015-10 as presented. Commissioner Linaweaver seconded. **Chairman Loomis voted aye. Commissioner Becker voted aye. Commissioner Linaweaver voted aye.**

Mr. Verssue also received approval, by consensus, to recognize the month of September as Water & Waste Awareness Month, offered by the McPherson County Department of Planning, Zoning & Environment and Department of Health, and to also utilize the County Website to promote the awareness campaign. The departments will be using the month to continue efforts in reminding County residents of the importance of

having working knowledge of their private systems, how to most effectively use them, and the consequences of failing systems.

At 9:52 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. Discussion regarding the recent fire damage to a tractor. Mr. Kramer will return to a future meeting once the insurance estimate has been received, in order to consider replacement options.
- B. A request to replace the Public Works office copy machine. Following discussion of quotes on two models, Commissioner Linaweaver made a motion to approve the purchase of a Konica Minolta bizhub C454e Color Copier/Printer/Scanner/Fax from MBM in the amount of \$12,495.00, including trade-in value. Commissioner Becker seconded. **All voted aye.**
- C. A request to approve and sign the agreement with KDOT for the signing project in the SW quadrant of McPherson County, Project No. 59c-4680-01. According to the agreement, the contractor, Haren's Trees and Critters, will receive a total of \$103,984.00 with McPherson County matching funds in the amount of \$652.00. Commissioner Becker made a motion to accept the contract as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 10:45 a.m., Torrance Parkins, County Attorney, joined the meeting to discuss filling one Assistant County Attorney vacancy, as well as compensation amounts for exempt and elected staff. Following discussion, Commissioner Linaweaver made a motion to adjust annual salaries and status for Assistant County Attorney Karasek to full-time at \$46,000, the vacant Assistant County Attorney position to full-time at \$47,500, and the County Attorney to full-time at \$70,000. Commissioner Becker seconded. **All voted aye.**

At 11:25 a.m., Chairman Loomis adjourned the meeting.

Minutes taken by Abbey Heidebrecht.

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**Ron Loomis, Chairman**

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**Linus Linaweaver, Vice Chairman**

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**Keith Becker, Commissioner**

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**Abbey Heidebrecht, Recording Secretary**