

MCPHERSON COUNTY COMMISSION MEETING MINUTES
December 22, 2014

December 22, 2014
Regular Meeting
9:00 a.m.
All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Patrick made a motion to approve the agenda for December 22, 2014 as amended. Commissioner Linaweaver seconded. **All voted aye.**

At 9:00 a.m. during Public Input, Brenda Becker, County Treasurer joined the meeting to discuss the request by Commissioners to prepare a job description for a Language Specialist in the MVL office. Ms. Becker also announced her intention to open a satellite office within the city for MVL processing.

At 9:10 a.m., Chairman Loomis opened the hearing to approve the proposed amended 2014 County budget. Rick Witte, County Administrator/Financial Manager, reported that two (2) funds needed increased spending authority. The funds do not have a mill levy, so, there is no tax levy requirement. The Telephone Tax fund is funded from phone tax fees and the Debt Service fund is 100% funded by the McPherson Area Solid Waste Utility. Commissioner Linaweaver made a motion to amend the 2014 Budget for Telephone tax and Debt Service. Commissioner Patrick seconded. **All voted aye.**

Commissioner Patrick made a motion to approve the minutes for December 15, 2014. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Linaweaver made a motion to approve checks and claims for December 22, 2014 and payroll for pay period ending December 20, 2014. Commissioner Patrick seconded. **All voted aye.**

At 9:20 a.m., McPherson Mayor Tom Brown joined the meeting to request signature on the City of McPherson & McPherson County proclamation for Dr. Willis Wollman Day. Mayor Brown read the proclamation, noting that Dr. Wollman has serviced the McPherson Airport for approximately 50 years, providing vision, leadership, financial responsibility, and enthusiasm for private and corporate aviation. Commissioner Patrick made a motion for the Chairman to sign the proclamation as presented. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Linaweaver made a motion to approve adds and abates for December 19, 2014. Commissioner Patrick seconded. **All voted aye.**

Mr. Witte presented on behalf of the Sheriff, a Personnel Change Notice (PCN) to hire Derek Moore as a Correctional Officer (12A), effective December 23, 2014, to fill a vacancy. Commissioner Patrick made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:30 a.m., John Verssue, Planning/Zoning/Environment Administrator, joined the meeting to review and discuss the amended McPherson County Planning & Zoning Board By-laws, which require Commission approval. Following discussion, it was a consensus among Commissioners to postpone action until review of the official Planning Board minutes from their December 15, 2014 meeting and to hold a work session with Mr. Verssue on January 19, 2014. Mr. Verssue also briefly reported on recent Planning Board activity including a conditional use resolution.

Mr. Witte presented a letter from the Airport Board requesting approval to appoint Larry Kavouras to the Board as the County appointment to replace Willis Wollman, who recently resigned from the Board. Commissioner Patrick made a motion to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:42 a.m., Darren Frazier, Director of Emergency Management/Communications, joined the meeting to request approval of a PCN to hire Heather Ladd as a Communications Technician (13A), effective January 5, 2014 to fill a vacancy. Commissioner Patrick made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:52 a.m., Fern Hess, County Health Department Director, joined the meeting with three (3) items:

- A. A request for a 3% wage adjustment in hourly wage for Daytha Lindburg, County Health Department PA. Commissioner Patrick made a motion to sign the contract, approving the request as presented. Commissioner Linaweaver seconded. **All voted aye.**
- B. A request to write off bad debt resulting from for the 6 months preceding June 30, 2014. The total debt amounts to \$4051.00. Commissioner Linaweaver made a motion to approve the request. Commissioner Patrick seconded. **All voted aye.**
- C. A report to Commissioners, serving as the Board of Health regarding an update on the pertussis outbreak in McPherson County.

At 10:30 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A discussion regarding snow removal/control plan. The updated plan was reviewed and amended.
- B. A request to award bids for 2015 Roadway Maintenance Materials (aggregates).
- C. A request to award bids for 2015 Roadway Maintenance Hauling. Following a review of bids, Commissioner Patrick made a motion for the Chairman to sign the lowest combined bids for materials and hauling, as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 11:20 a.m., Chairman Loomis adjourned the meeting.

Commission Minutes taken by Abbey A. Heidebrecht

Ron Loomis, Chairman

Duane J. Patrick, Vice Chairman

Linus Linaweaver, Commissioner

Abbey Heidebrecht, Recording Secretary