

MCPHERSON COUNTY COMMISSION MEETING MINUTES
March 31, 2014

March 31, 2014
Regular Meeting
9:00 a.m.
All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Patrick made a motion to approve the agenda for March 31, 2014. Commissioner Linaweaver seconded. **All voted aye.**

No one spoke during Public Input at 9:00 a.m.

Commissioner Patrick made a motion to approve the minutes for March 24, 2014 as amended. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Patrick made a motion to approve adds and abates for March 28, 2014. Commissioner Linaweaver seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager presented for signature the Annual Operations and Maintenance Assurance Statement for the Land and Water Conservation Fund from which the County has received financial assistance, specifically for the Memorial Park site. Commissioner Linaweaver made a motion for the Chairman to sign the Statement as presented. Commissioner Patrick seconded. **All voted aye.**

Mr. Witte presented for signature the Assignment of Bank of America Lease as well as the completed Estoppel Certificate. Commissioner Patrick made a motion for the Chairman to sign both documents as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:12 a.m., Brian Bina, County Counselor, joined the meeting and requested ten (10) minutes of executive session, including Mr. Witte, for matters of attorney/client privilege. Commissioner Patrick made a motion to go into executive session from 9:13 a.m. to 9:23 a.m. as requested. Commissioner Linaweaver seconded. **All voted aye. No action was taken in executive session.**

Counselor Bina presented the McPherson County Policy for Criminal Appeals from the District Court in Accordance with K.S.A. 22-3612, which he had prepared per Commission request. Following discussion, Commissioner Patrick made a motion to sign the policy as presented. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Patrick made a motion to approve checks and claims for March 31, 2014 and payroll for pay period ending March 29, 2014. Commissioner Linaweaver seconded. **All voted aye.**

At 9:30 a.m., Kenneth Cook, Planning & Zoning Administrator joined the meeting with two (2) items:

- A. Discussion regarding the acceptance of dedications for the final plat of Chester Subdivision (City of McPherson ETJ); A request by NCRA for a 2-lot subdivision in Section 30, Township 19 South, Range 3 West. Mr. Cook reported that the City Planning Board had recently denied the request and that it would be beneficial to re-visit the item at the next regular Commission meeting where the request will be presented at a public hearing as Special Use Case. Following discussion, it was a consensus among Commissioners to table the item until the April 7, 2014 regular Commission meeting.
- B. A request on behalf of Richard Rawson for a motorcycle race, a one-time event, near Marquette on property in Section 25, Township 18 South, Range 5 West. Mr. Cook reviewed updated regulations related to the specific type of event and noted that he considered it allowable. Following discussion and comments and clarification by Mr. Rawson, it was a consensus among Commissioners to allow Mr. Cook to review and approve or deny such requests under his duties as Planning & Zoning Administrator.

At 10:00 a.m., John Hawk, General Manager for McPherson Area Solid Waste Utility (MASWU) joined the meeting to report that the 5-year review of the local MASWU and the Regional SWU evaluation committees had both recently met and recommended that no changes be made to either of their Solid Waste Management Plans, other than regular expected updates. Commissioner Patrick made a motion to accept the report given by Mr. Hawk regarding no changes to the local or regional Solid Waste Management Plans other than updates. Commissioner Linaweaver seconded. **All voted aye.**

At 10:10 a.m., Janet Cagle, Community Corrections Director, joined the meeting with two (2) items:

- A. A request to approve a Personnel Change Notice (PCN) to hire Morgan Sawatsky-Arendt as a new PPT Juvenile Intake Worker, effective March 31, 2014, to fill a vacancy. Commissioner Linaweaver made a motion to approve the PCN as presented. Commissioner Patrick seconded. **All voted aye.**
- B. Discussion regarding a proposed contractual service agreement for on-call Juvenile Intake and Assessment Workers for the 9th Judicial District Juvenile Services. Several concerns and questions were raised by Commissioners regarding specific parts of the agreement which need clarification. Following discussion it was a consensus by Commissioners that Ms. Cagle should seek legal advisement regarding the contract in order to verify the legality of all areas of the contract before taking any action.

At 10:25 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. Request to approve the application for participation in the "Adopt a Highway" program by the Roxbury Lions Club, which will include approximately 4 miles total near Roxbury. Commissioner Patrick made a motion to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.**
- B. Request to award bids for the 2014 Roadway Maintenance Materials - asphalt oils. Mr. Kramer reviewed bids and amounts and made recommendations for purchases. Following discussion, Commissioner Patrick made a motion to purchase the chipseal oil for \$473.62/ton and tack oil for \$493.50/ton from Ergon and to purchase HMA oil for \$530/ton from Valero in requested amounts. Commissioner Linaweaver seconded. **All voted aye.** Mr. Kramer then asked to approve freight from Groendyke for the HMA oil hauling. Commissioner Linaweaver made a motion to approve the request as presented. Commissioner Patrick seconded. **All voted aye.**
- C. Request to purchase carsonite flexible markers and temporary overlay markers. Following a review of bids, Commissioner Patrick made a motion to allow the purchase of the flexible markers from Welborn Sales, Inc. for a total amount of \$6,700.00 and the purchase of temporary markers and marking tape from The Work Zone, Inc. for a total amount of \$2,580.00. Commissioner Linaweaver seconded. **All voted aye.**

At 11:15 a.m., Chairman Loomis adjourned the meeting.

Minutes taken by Abbey Heidebrecht

Ron Loomis, Chairman

Duane J. Patrick, Vice Chairman

Linus Linaweaver, Commissioner

Abbey Heidebrecht, Recording Secretary