

MCPHERSON COUNTY COMMISSION MEETING MINUTES
For February 24, 2014

February 24, 2014
Regular Meeting - All Present
9:00 a.m.

February 28, 2014
McPherson County Township Meeting, Holiday Manor
Chairman Loomis and Commissioner Linaweaver - Present
Commissioner Patrick - Absent

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Patrick made a motion to approve the agenda for February 24, 2014. Commissioner Linaweaver seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Linaweaver made a motion to approve the minutes for February 10, 2014. Commissioner Patrick seconded. **All voted aye.**

At 9:05 a.m. Chairman Loomis recessed the meeting and opened the meeting of the Board of Health. Commissioner Patrick made a motion to approve the minutes for February 10, 2014. Commissioner Linaweaver seconded. **All voted aye.** Chairman Loomis then adjourned the Board of Health meeting.

At 9:08 a.m., Chairman Loomis re-opened the regular Commission meeting. Commissioner Patrick made a motion to approve checks and claims for February 24, 2014 and payroll for pay period ending February 15, 2014. Commissioner Linaweaver seconded. **All voted aye.**

At 9:12 a.m. Tom Kramer, Public Works Director, joined the meeting with four (4) items:

- A. A request to purchase a Cititech expansion module, Equipment Replacement & Budget, for the existing CMS 8.5 CMMS Software Suite. The cost of the module is \$2,500.00 from with an additional maintenance cost of \$450.00 annually. Following discussion, Commissioner Linaweaver made a motion to approve the request to purchase the module and annual maintenance as presented. Commissioner Patrick seconded. **Chairman Loomis and Commissioner Linaweaver voted aye. Commissioner Patrick voted nay. The request was approved.**
- B.&C. A request to approve purchases of aggregates (materials) and aggregate hauling for 2014. Following discussion and a review of bids, Commissioner Patrick made a motion to approve the request to purchase (low bids) both aggregate materials and hauling together as presented. Commissioner Linaweaver seconded. **All voted aye.**
- D. A request to purchase truck, trailer, motor grader, and reclaimer tires. Mr. Kramer reviewed bids and recommended quantities for specific vehicles. Following discussion, Commissioner Patrick made a motion to approve the tire purchases from Cooper Tire in an amount not to exceed \$19,321.88. Commissioner Linaweaver seconded. **All voted aye.**

At 9:55 a.m., Michael Chapek, Research Engineering Inc., joined the meeting to review and discuss bids for the replacement chiller at the Courthouse. Mr. Chapek recommended the Trane system. Commissioner Linaweaver made a motion to purchase the Trane chiller system in an amount not to exceed \$72,960.00 from P1 Group, Inc. which includes a 5 year warranty and new above ground piping. Commissioner Patrick seconded. **All voted aye.**

At 10:15 a.m., Rick Witte, County Administrator/Financial Manager, presented roofing proposals for a new roof at the MCKIDS building. Steve Spade with A-Lert Roof Systems joined the meeting to clarify his proposal and answer questions by Commissioners. Following discussion, it was a consensus among Commissioners to revisit the item at the next meeting with additional information and an updated proposal from Mr. Spade.

At 10:38 a.m., Darren Frazier, Director of Emergency Management/Communications, joined the meeting and requested eight (8) minutes of executive session, including Mr. Witte, to discuss non-elected personnel in Emergency Communications. Commissioner Patrick made a motion to go into executive session as requested. Commissioner Linaweaver seconded. **All voted aye. No action was taken in executive session.** Mr. Frazier presented a Personnel Change Notice (PCN) requesting the placement of a Communications employee on probationary status effective February 11, 2014. Commissioner Patrick made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 10:49 a.m., Kenneth Cook, County Planning & Zoning Administrator, joined the meeting with two (2) items:

- A. A request on behalf of Crop Production Services, Inc., for a 12 month extension on their Special Use permit #2012-10 which expired on January 8, 2014. Following discussion, Commissioner Patrick made a motion to allow the extension as requested for one year from the January 8, 2014 date. Commissioner Linaweaver seconded. **All voted aye.**
- B. A request to approve a PCN to hire John Verssue as an Assistant Planner (15A) tentatively effective March 17, 2014. Commissioner Patrick made a motion for the Chairman to sign the PCN as presented. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Patrick made a motion to approve the adds and abates for February 21, 2014. Commissioner Linaweaver seconded. **All voted aye.**

At 11:35 a.m. Commissioners recessed and reconvened at 9:00 a.m. on Friday, February 28, 2014 at the Holiday Manor to attend the annual McPherson County Township Meeting. At 1:00 p.m. Chairman Loomis adjourned the meeting. Commissioner Patrick was absent from the Township Meeting.

Minutes taken by Abbey Heidebrecht.

Ron Loomis, Chairman

Duane J. Patrick, Vice Chairman

Linus Linaweaver, Commissioner

Abbey A. Heidebrecht, Recording Secretary