

MCPHERSON COUNTY COMMISSION MEETING MINUTES
For December 16, 2013

December 16, 2013
Regular Meeting
9:00 a.m.
All Present

Chairman Loomis opened the regular meeting at 9:00 a.m. Commissioner Patrick made a motion to approve the agenda for December 16, 2013. Commissioner Linaweaver seconded. **All voted aye.**

No one spoke during Public Input at 9:00 a.m.

Commissioner Linaweaver made a motion to approve the minutes for December 9, 2013. Commissioner Patrick seconded. **Commissioners Patrick and Linaweaver voted aye. Chairman Loomis abstained due to his absence at the December 9, 2013 meeting.**

Commissioner Patrick made a motion to approve the minutes for December 2, 2013. Commissioner Linaweaver seconded. **All voted aye.**

Commissioner Patrick made a motion to approve adds and abates for December 13, 2013. Commissioner Linaweaver seconded. **All voted aye.**

At 9:10 a.m., David Page, County Attorney, joined the meeting to review the results of the recent Criminal Justice Services audit of the County Attorney's office. The audit/inspection was conducted by the Kansas Highway Patrol representing the Kansas Criminal Justice Information Services (KCJIS). Following discussion of the findings regarding security of confidential paperwork, and online data and storage, it was a consensus among Commissioners to install additional security locks on two doors for the office storage area used by the County Attorney.

At 9:30 a.m. Fern Hess, County Health Department Director, joined the meeting to request to write off uncollectible debt covering the 9-month period ending September 30, 2013 in the amount of \$4,408.65. Following discussion, Commissioner Patrick made a motion to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.**

At 9:45 a.m. Kenneth Cook, Planning and Zoning Administrator, joined the meeting to request approval to allow Jim Leach and Gary Frownfelter, Planning Board members with expiring terms, to each continue serving on the Board for an additional term. Commissioner Patrick made a motion to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.** There will be one vacancy to fill from a current member also with an expiring term, who will be stepping down from her position.

Mr. Cook then discussed cost allowance/reimbursement options for travel expenses related to applicants for the Assistant Planner interviews. Following discussion, Commissioner Linaweaver made a motion to allow applicants a maximum of \$650.00 to cover a portion of their travel related expenses. Commissioner Patrick seconded. **All voted aye.**

Rick Witte, County Administrator/Financial Manager, presented a letter of request from Prairie View to place Chad Clark, Mark Brink, and Kristen Reynolds on the McPherson County Mental Health Advisory Board. Following discussion, Commissioner Patrick made a motion to approve the request as presented. Commissioner Linaweaver seconded. **All voted aye.**

Mr. Witte presented a Personnel Change Notice (PCN) on behalf of the County Treasurer to promote Alicia Farley to a State Certified Clerk/KCoVRS (9A) in the MVL Department, effective December 13, 2013.

Commissioner Linaweaver made a motion for the Chairman to sign the PCN as presented. Commissioner Patrick seconded. **All voted aye.**

Mr. Witte introduced discussion regarding an engineering service proposal received for providing design services for replacing the existing chiller at the Courthouse. Following a review of services, including fees, it was a consensus among Commissioners to delay accepting the proposal and obtain additional information on the replacement project before taking action.

At 11:00 a.m., McPherson Mayor Tom Brown and City Administrator Nick Gregory joined the meeting to review and discuss their concerns regarding lack of affordable housing within the City and to present ideas supporting the intent of the City to provide incentives including the New Construction Housing Incentive Program (NCHIP). The program is designed to encourage potential homeowners to build new structures with cash incentives and tax rebates.

At 12:10 a.m., Chairman Loomis adjourned the meeting.

Minutes taken by Abbey Heidebrecht

Ron Loomis, Chairman

Duane J. Patrick, Vice Chairman

Linus Linaweaver, Commissioner

Abbey Heidebrecht, Recording Secretary