

MCPHERSON COUNTY COMMISSION MEETING MINUTES
FOR
SEPTEMBER 25, 2012

September 25, 2012
Regular Meeting
10:00 a.m.
All Present

Chairman Terry opened the meeting at 10:00 a.m. One item was added to the agenda for September 25, 2012: County Employee Health Insurance Contract. Commissioner Patrick made a motion to approve the agenda as amended. Commissioner Loomis seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Patrick made a motion to approve minutes from September 18, 2012 as corrected. Commissioner Loomis seconded. **All voted aye.**

At 10:10 a.m., Jeff Butler, IT Coordinator presented two (2) items:

- A. Discussion regarding a request on behalf of David Page, County Attorney, for an additional work station for processing Criminal Justice Information Systems (CJIS) work in the County Attorney's Office. Mr. Butler noted that there are currently unused work stations within the County which can be placed in the County Attorney's Office as requested.
- B. A request to approve the replacement of outdated servers within the County's network in the Public Works and Sheriff's departments as well as the server at the Courthouse. Following discussion, Commissioner Loomis made a motion to approve the purchases which include the upgrading of servers and software from CSI in a total amount not to exceed \$33,433.00. Commissioner Patrick seconded. **All voted aye.** Costs will be covered through individual department budgets (Public Works and Sheriff Departments), and through the County Capital Outlay fund for the Courthouse purchases.

Rick Witte, County Administrator/Financial Manager, presented on behalf of the County Treasurer, Personnel Change Notices (PCNs) for the following: the promotion of Janet Heter to a Bookkeeper Clerk (9B) in the Treasurer's Office, effective September 16, 2012, to fill a vacancy; and the hiring of Jessica Irving as a Clerk I (6A) in the Treasurer's Office, effective October 15, 2012, to fill a vacancy. Commissioner Loomis made a motion to approve the two PCNs as presented. Commissioner Patrick seconded. **All voted aye.**

Mr. Witte presented the HIPPA Designation Form Agreement and the Blue Cross Blue Shield of Kansas Stop Loss Benefits contract for signature. The contract includes a 2.63% increase in health insurance premiums for McPherson County, and employees enrolled in the program. There were no other adjustments in cost or services from the previous year. Commissioner Loomis made a motion for the Chairman to sign the documents as presented. Commissioner Patrick seconded. **All voted aye.**

At 10:26 a.m., Dan Schrag, Noxious Weed Department Director, joined the meeting to request the purchase of chemicals for fall application by accepting low bids from Van Diest and Crop Production Services in an amount not to exceed \$45,288.96. Commissioner Loomis made a motion to approve the purchase as requested. Commissioner Patrick seconded. **All voted aye.**

At 10:38 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. A request to approve a PCN for the promotion of Brandon Likely to a Maintenance Worker III (13E), effective September 30, 2012. Commissioner Patrick made a motion to approve the PCN as presented. Commissioner Loomis seconded. **All voted aye.**
- B. A request for additional right-of-way and waterline easements along 16th Ave. from Moccasin Rd. to Mohawk Rd., and to distribute a cover letter outlining the project, as well as related agreements, to individual landowners. Following discussion Commissioner Patrick made a motion to approve the request as presented. Commissioner Loomis seconded. **All voted aye.**
- C. An update on the rural water drainage ditch project at the intersection of Chisholm Rd. and 14th Avenue. The project involves the relocation of pipe as well as the purchase of additional concrete pipe at a cost of \$4,300.00. After discussion, Commissioner Loomis made a motion to purchase the pipe as requested. Then following additional discussion regarding installation options, Commissioner Loomis amended his motion to first obtain an estimate of pipe installation costs from the contractor, and then allow Commissioner Loomis to give his permission on behalf of the Commissioners, to accept the pipe purchase and installation option. Commissioner Patrick seconded. **All voted aye.**

At 11:25 a.m., Laurie Wizarde, Register of Deeds, joined the meeting to request approval of a PCN for a Department Change for Christa Christensen to a Clerk II (8E) in the Register of Deeds office, effective September 30, 2012, to fill a vacancy. Ms. Christensen will be eligible for a 6-month end of introductory evaluation and wage adjustment. Commissioner Loomis made a motion to approve the PCN as presented. Commissioner Patrick seconded. **All voted aye.**

At 11:40 a.m., Chairman Terry adjourned the meeting.

Minutes recorded by Abbey Heidebrecht

Harris G. Terry, Chairman

Duane J. Patrick, Vice Chairman

Ron Loomis, Commissioner

Cathy Schmidt, County Clerk

