

BOARD OF MCPHERSON COUNTY COMMISSIONERS

February 29, 2012
10:00 a.m.
Regular Meeting
All Present

Chairman Terry opened the regular meeting at 10:00 a.m. Two items were added to the agenda for February 29, 2012: County Clerk, non-elected personnel and copier purchase discussion. Commissioner Patrick made a motion to approve the agenda as amended. Commissioner Loomis seconded. **All voted aye.**

No one spoke during Public Input at 10:00 a.m.

Commissioner Patrick made a motion to approve the minutes for February 14, 2012. Commissioner Loomis seconded. **All voted aye.**

Commissioner Patrick made a motion to approve the minutes for February 21, 2012. Chairman Terry seconded. **Chairman Terry and Commissioner Patrick voted aye. Commissioner Loomis abstained due to his absence at the February 21, 2012 meeting.**

Commissioner Loomis made a motion to approve adds and abates for February 25, 2012. Commissioner Patrick seconded. **All voted aye.**

At 10:10 a.m., Lorna Nelson, Director of the Old Mill Museum, joined the meeting with a request to seek bids for roof replacement projects; the outdoor gazebo and the blacksmith shop. Commissioner Loomis made a motion to allow the request as presented. Commissioner Patrick seconded. **All voted aye.**

At 10:13 a.m., Tom Kramer, Public Works Director, joined the meeting with three (3) items:

- A. Request to approve a Personnel Change Notice (PCN) to hire Anita Hayes as a Part-time Bookkeeper/Clerk (9C), effective March 5, 2012 to fill a vacancy. Commissioner Loomis made a motion to approve the PCN as presented. Commissioner Patrick seconded. **All voted aye.**
- B. Request to approve contracting for a Cat scraper with an operator to complete leveling of the old sand pit area project. Following discussion Commissioner Patrick made a motion to approve the quote from Willard Keding, Lindsborg at \$120.00 per hour. Commissioner Loomis seconded. **All voted aye.**
- C. Request to award bids for the 2012 roadway maintenance oils and hauling. Following discussion and review of bids, Commissioner Loomis made a motion to approve the bids for oils from Ergon and Valero, and hauling services from Miller Trucking as presented. Commissioner Patrick seconded. **All voted aye.**

At 10:35 a.m., Derrick Foos, County IT Coordinator, joined the meeting to request approval to hire additional staff, specifically a full-time IT Support Specialist. Mr. Foos reviewed the proposed job description including duties, wage and qualifications. Following discussion Commissioner Loomis made a motion for Mr. Foos to proceed with filling the position and to include in the official job description a requirement of "occasional after business hours and weekend hours." Commissioner Patrick seconded. **All voted aye.**

At 10:45 a.m., Susan Meng, County Clerk, joined the meeting with two (2) items:

- A. Discussion regarding an Office Clerk vacancy in the County Clerk's Office.
- B. Request to purchase a replacement office copier for the Clerk's office. Following discussion, it was a consensus among Commissioners that Ms. Meng return within the next few weeks with pricing information and service agreement details.

At 11:00 a.m., Chairman Terry adjourned the meeting.

Minutes taken by Abbey Heidebrecht

Harris G. Terry, Chairman

Duane J. Patrick, Vice-Chairman

Ron Loomis, Commissioner

Attest: County Clerk
Susan R. Meng