

BOARD OF MCPHERSON COUNTY COMMISSIONERS

September 21, 2010

10:00 a.m.

Regular Meeting

All Present

Chairman Patrick opened the meeting at 10:00 a.m. One item was added to the agenda for September 21, 2010: Signature on Courthouse Lighting Project contract. Commissioner Terry made a motion to approve the agenda as amended. Commissioner Loomis seconded. **All voted aye.**

At 10:00 a.m., during Public Input, Terri Kubin and Sean Wilson, Jackson Township residents, expressed their concerns to Commissioners regarding the current state of the Township board and volunteer fire department operations of Fire District #4.

At 10:20 a.m., Brenda Becker, County Treasurer, joined the meeting to request approval of a new position title and job description for the tax office. Following discussion, it was the consensus of the Commissioners to keep the position as it is at its current step and grade allocation. Ms. Becker presented a Personnel Change Notice (PCN) for the promotion of Leah Lockhart to a Clerk II (8C), effective October 3, 2010. Commissioner Terry made a motion to approve the promotion with corrections to the original PCN. Commissioner Loomis seconded. **All voted aye.** An evaluation only, with no step increase, will be submitted following the six-month probationary period.

At 10:40 a.m., Janet Cagle, Director of Community Corrections, joined the meeting to request approval of a new position title and job description for an opening in her Newton Office. Following discussion, Commissioner Loomis made a motion to approve the position as an Administrative Assistant at a 9A grade and step. Commissioner Terry seconded. **All voted aye.**

At 11:00 a.m., Dillard Webster and Mike Tolbert, representing the County Safety Committee, joined the meeting to recommend a defensive driving course be made available to all County employees. The County would not benefit from any insurance discounts, but those who complete the course successfully would be eligible for discounts on their own private auto insurance rates. The course would require 4 (four) hours of in class education during the workday. Following discussion, Commissioner Terry made a motion that the course be mandatory for any County employee who drives a County vehicle. All other County employees would be encouraged to attend with approval of their Department Heads. Commissioner Loomis seconded the motion. **All voted aye.**

Commissioner Loomis made a motion to approve the minutes for September 14, 2010. Commissioner Terry seconded. **All voted aye.**

Commissioner Terry made a motion to approve checks and claims for September 21, 2010 and payroll for pay period ending September 18, 2010. **All voted aye.**

Commissioners discussed options regarding the Fire District #4 volunteer fire department and board appointments. It was a consensus among Commissioners that more information should be obtained regarding volunteer training and insurance requirements. The item will be placed on the September 28, 2010 agenda.

Rick Witte, County Administrator, presented for signature, the previously approved contract with Hedlund Electric for services on the Courthouse Lighting Project. Commissioner Loomis made a motion for the Chairman to sign the contracts as presented. Commissioner Terry seconded. **All voted aye.**

At 12:00 noon, Commissioners recessed and reconvened at Public Works for a work session.
At 4:00 p.m. Chairman Patrick adjourned the meeting.

Commission minutes taken by Abbey Heidebrecht.

Duane J. Patrick, Chairman

Ron Loomis, Vice-Chairman

Harris Terry, Commissioner

Attest: County Clerk
Susan R. Meng